

Ligonier Township Supervisors
Reorganization Meeting
January 7, 2019

Solicitor Michael Korns called the Reorganization Meeting of the Ligonier Township Supervisors to order at 4:00 pm with the Pledge of Allegiance. Present were Chairman, Wade Thomas; John Beaufort; Secretary/Treasurer, Stephanie Verna; and D. Scott Matson. Vice Chairman, Paul Knupp was absent.

- A motion was made by Scott Matson and seconded by John Beaufort to appoint Wade Thomas as Chairman for 2019. Motion carried.
- A motion was made by Wade Thomas and seconded by Scott Matson to appoint John Beaufort as Vice Chairman for 2019. Motion carried.
- A motion was made by John Beaufort and seconded by Scott Matson to appoint Stephanie Verna Secretary/Treasurer for 2019. Motion carried.
- A motion was made by Scott Matson and seconded by John Beaufort to add John Beaufort as a fourth supervisor as an authorized signer for all Ligonier Township financial accounts. Motion carried.

Correspondence

1. **MBM Law Firm Letter** – Rate of \$125.00 per hour for 2019
 2. **Markosky Engineering Letter** – Rate of \$140 per hour for 2019
- A motion was made by Stephanie Verna and seconded by Scott Matson to appoint Roxanne Shadron, Finance Director as Assistant Secretary/Treasurer for 2019. Motion carried.
 - A motion was made by Scott Matson and seconded John Beaufort to appoint MBM Law Firm and Solicitor, Michael Korns for 2019 at the hourly rate of \$125/hr. Motion carried.
 - A motion was made by Scott Matson and seconded by Stephanie Verna to appoint Richard Keith Ashley and James Nieuwsma as Code Enforcement Officer for 2019 at the current pay rate. Motion carried.
 - A motion was made by Stephanie Verna and seconded by John Beaufort to appoint Berkheimer to collect 511 Taxes and Wage, and Local Services Taxes if they are able to for 2019. Motion carried.
 - A motion was made by Stephanie Verna and seconded by John Beaufort to appoint First Commonwealth the depository for the General Fund and Developer's Account for 2019. Motion carried.
 - A motion was made by Stephanie Verna and seconded by Scott Matson to appoint James Darr of four-year term to the Planning Commission, expiring 1/2/2023. Motion carried.
 - A motion was made by Stephanie Verna and seconded by John Beaufort to appoint Commercial National Bank depository for Liquid Fuels Funds and K-9 Account for 2019. Motion carried.

- A motion was made by Stephanie Verna and seconded by John Beaufort to appoint The Commonwealth of Pennsylvania as depository for the State Liquid Fuels Fund for 2019. Motion carried.
- A motion was made by John Beaufort and seconded by Scott Matson designating the 2nd Tuesday of each month at 7:00 pm and the 4th Tuesday of each month at 4:30 pm to be regular meeting for the Ligonier Township Supervisors for 2019. Motion carried.
- A motion was made by Stephanie Verna and seconded by John Beaufort to appoint James Nieuwma and Terry Carcella as Zoning Officer and James Nieuwma as Community Development Officer for 2019. Motion carried.
- A motion was made by John Beaufort and seconded by Scott Matson to appoint Michael D'Arrigo as Sewage Enforcement Officer and the appointment of Mesko Engineering as Alternate Sewage Enforcement Officer for 2019. Motion carried.
- A motion was made by Stephanie Verna and seconded by Scott Matson to appoint John Beaufort to a five-term on the Ligonier Township Municipal Authority beginning 2019. Motion carried.
- A motion was made by John Beaufort and seconded by Stephanie Verna appointing Dorothy Boring and The Markosky and Associates as Township Engineers for 2019 at a contracted hourly rate of \$140/Hr. Motion carried with Scott Matson voting Nay.
- A motion was made by Stephanie Verna and seconded by John Beaufort to compensate the Planning Commission members at a rate of \$30.00 per meeting to be paid quarterly for 2019. Motion carried.
- A motion was made by Stephanie Verna and seconded by John Beaufort to compensate the Zoning Hearing Board members at a rate of \$30.00 per meeting to be paid quarterly for 2019. Motion carried.
- A motion was made by Scott Matson and seconded by John Beaufort to re-appoint Linda McDowell to the Zoning Hearing Board for a three-year term expiring January 2, 2022. Motion carried.
- A motion was made by Scott Matson and seconded by John Beaufort to appoint Stephanie Verna as Chief Administrative Officer of the Non-Uniformed Pension Plan for 2019. Motion carried.
- A motion was made by Stephanie Verna and seconded by Scott Matson to appoint Terry Carcella as Chief Administrative Officer of the Non-Uniformed Pension Plan for 2019. Motion carried.
- A motion was made by Stephanie Verna and seconded by Scott Matson that supervisor's stipends be paid quarterly for 2019 and limited in amount to the rate stipulated by Second Class Township Code. Motion carried
- A motion was made by Scott Matson and seconded by John Beaufort to appoint John Rhodes as Chairman of the Agricultural Security Program for 2019. Motion carried.
- A motion was made by Scott Matson and seconded by John Beaufort to appoint Louis Thomas and Alan Smith to serve on the Agricultural Security Program for 2019. Motion carried.

- A motion was made by Scott Matson and seconded by John Beaufort to appoint Larry Shirey as Chairman of the Vacancy Board for 2019. Motion carried.
- A motion was made by Stephanie Verna and seconded by Scott Matson to appoint Wessel & Company as CPA for 2019. Motion carried.
- A motion was made by Stephanie Verna and seconded by Scott Matson to appoint Roxanne Shadron Open Records Officer for 2019. Motion carried.
- A motion was made by John Beaufort and seconded by Scott Matson to appoint Terry Carcella as representative to the Act 32 Westmoreland County Wage Tax Committee for 2019. Motion carried.
- A motion was made by John Beaufort and seconded by Scott Matson to appoint Paul Fry as the alternate representative to the Act 32 Westmoreland County Wage Tax Committee for 2019. Motion carried.
- A motion was made by Stephanie Verna and seconded by Scott Matson to appoint John Beaufort and Steve Kozar as Co-Emergency Management Coordinator for 2019. Motion carried.
- A motion was made by John Beaufort and seconded by Scott Matson to re-appoint Sharon Detar, Larry Shew, Christopher Delamarter, Robert Gangaware, Matt Thomas, Jeremiah Wagner, and Mark Gaier to the Ligonier Township Recreation Committee for 2019. Motion carried.
- A motion was made by Stephanie Verna and seconded by Scott Matson to adjourn the meeting at 4:16 pm. Motion carried.

Respectfully submitted,

Roxanne Shadron
Assistant Secretary/Treasurer